

**EILEEN T. KROSS**

7645 S.W. 52<sup>nd</sup> Ct.  
Miami, FL 33143  
(786)303-9349 (c)

**Educational Work Experience:**

**TUTORING/ENRICHMENT INSTRUCTOR** (2006 – present) **South Miami, Florida**

**Self-employed.** Began part-time after school and have flourished into a full-time occupation. Teach children from pre-kindergarten through high school. Specialize in elementary school children with all subjects, but have a passion for teaching emergent reading and writing, as well as art appreciation. Junior high and high school students come only for reading, writing, and study skills.

**RIVIERA SCHOOLS** (2006/2007 school year) **Coral Gables, Florida**

**Kindergarten Teacher, Afternoon care supervisor.** Taught all academic areas, including Rowland Reading, art and music history, and first grade level Saxon Math. Supervised two classroom assistants as well as aftercare faculty and staff.

**ST. STEPHEN'S EPISCOPAL DAY SCHOOL** (2003 – 2006) **Coconut Grove, Florida**

**Junior Kindergarten Teacher, Third Grade Teacher, Cross Country Coach.** In addition to regular teaching responsibilities, volunteered to be on school's Strategic Planning and Award Committees. Girls' Book Club leader for 3 years. Cross country running coach. Revised preschool report cards to be more developmentally appropriate.

**SHAKE-A-LEG MIAMI** (Summer 2004) **Miami, Florida**

**Outdoor Educator.** Taught inner city fourth and fifth grade children who failed their FCAT exams in the public schools. Acted as a liaison between the classroom teacher and outdoor specialists (sailing, swimming, kayaking, music, art, dance, outdoor activities, and games).

**PLYMOUTH CONGREGATIONAL PRESCHOOL** (1994 – 2003) **Coconut Grove, Florida**

**Art and Music Teacher, Cooperative Classroom Teacher, Assistant Summer Camp Director, Two Year old Classroom Teacher, Two Year old Classroom Assistant, Afternoon Care Supervisor, Outdoor Play Teacher, Summer Camp teacher, Substitute, and Coop Parent.** Taught preschool children, ages 2 to 5. Responsibilities included assessing and observing children, planning classroom curriculum and learning centers (including music, blocks, snack making, science, math, writing, tabletop, art, dramatic play, listening, and library centers), supervising and training staff and parents, conducting parent/teacher conferences, organizing classroom field trips, and preparing classroom newsletters and report cards.

**ST. PHILIP'S EPISCOPAL SCHOOL** (1999 – 2000) **Coral Gables, Florida**

**Substitute Teacher, Parent Volunteer.** Substituted in Nursery, Junior Kindergarten, Senior Kindergarten, 4<sup>th</sup> Grade, and Physical Education. Volunteered in Senior Kindergarten class all year, Girl Scout Leader for 3 consecutive years, Cross Country's Assistant Coach for 4 years, Room Parent, coordinated Annual Fundraising, Halloween Extravaganza and Field Days.

**BRICKELL CHILDREN'S CENTER** (1992-1994) **Miami, Florida**

**Chairperson of Board of Directors, Chair of Administrative/Education Committee.** Chaired monthly board meetings, prepared school's various handbooks, as well as organized most administrative matters for the school, including but not limited to faculty training and interviewing.

**ESCUELA BELLA VISTA** (1985) **Maracaibo, Venezuela**

**Special Education and English as a Second Language Teacher.** North American International Elementary and Secondary School. Taught children in grades kindergarten through eighth.

**THE ISEC SCHOOL (INTERVENTION AND STIMULATION OF EXCEPTIONAL CHILDREN)** (1982 to 1984) **Boston, Massachusetts University Hospital**

**Head Teacher; Previously Student Teacher.** Private Hospital Day School. Taught children with severe/profound mental and physical handicaps. Member of interdisciplinary team to develop, implement, and revise IEPs (Individual Education Plans) to include goals in all appropriate areas of development, with an emphasis in developing alternative communication systems for students.

**Qualifications:**

**BOSTON UNIVERSITY** (1982) **Boston, Massachusetts**  
**SCHOOL OF EDUCATION**

**Bachelor of Science degree in Special Education and Elementary Education, *magna cum laude*.**

Certificate in Elementary Education, Moderate, and Severe/Profound Special Education. Junior semester abroad at **LONDON POLYTECHNIC**. Internship at Watford Spastic Centre, Watford, England.

**BARRY UNIVERSITY** (2004) **Miami, Florida**

Two reading courses toward advanced degree (Reading Diagnosis and Beginning Reading for the Primary Years. (earned "A" in both courses).

**MIAMI-DADE COMMUNITY COLLEGE** (1996) **Miami, Florida**  
**C.D.A.E. (Child Development Associate Equivalency) – Certificate to teach Early Childhood.**

**BOSTON UNIVERSITY SCHOOL OF LAW** (1989) **Boston, Massachusetts**  
**Juris Doctor degree.**

**Bilingual:** Spanish and English

**Who's Who Among America's Teachers** (awarded 2 years: 2004/2005 and 2005/2006)

**Legal Work Experience:**

Feb. 1992 – Jun. 1993	<b>Law Associate – SANDY KARLAN, P.A./JAMES PELSTRING, P.A.</b>
Oct. 1989 to Jan. 1992	<b>Law Associate – HOLLAND &amp; KNIGHT, P.A.</b>
Summer 1988	<b>Summer Associate – HOLLAND &amp; KNIGHT, P.A.</b>
Summer 1987	<b>Summer Associate – BERLIN, CLAREY, DEPTULA &amp; LEVEE, P.A.</b>
1985 – 1986	<b>Paralegal – BERLIN, CLAREY &amp; GREEN, P.A.</b>

**Personal Background:** Born in New Jersey. Single mother of two children. Participate in many sports (e.g. marathon running, triathlon competitor, tennis, skiing), art enthusiast, and enjoy reading, theater, & traveling.

**Continuing Education and References:** Available upon request.